

External Member of Remuneration Committee (sub-committee of Council) - How to Apply

To express an interest in the role, please email governance@essex.ac.uk with a short covering letter explaining why this appointment interests you and what you specifically would bring to the role together with your curriculum vitae (CV) with education and professional qualifications, full employment history and details of any Non-Executive experience.

Please also include your preferred contact details, which will be used with discretion. The CV should include names and contact details of two referees. Referees will not be approached until the final stages and not without prior permission from candidates.

All applications will receive an acknowledgement.

All candidates are also requested to complete a [Register of Interests form](#) as well as an [Equal Opportunities Monitoring form](#) which can be downloaded from our webpages, via the links within this document. Any information collated from the Equal Opportunities Monitoring form will not be used as part of the selection process and will be treated as strictly confidential.

The role is unremunerated, but appropriate expenses are paid.

Additional Information

Council sub-committee members are required to complete the relevant training courses as set out in the [Essential Training Policy for all Council Committee Members](#) (pdf)

[Council sub-committee membership and terms of reference](#) (pdf)

[Structure of Committees](#) (pdf)

[External Member of Council Committees Role Description](#) (pdf)

[Register of Interests form](#) (pdf)

[Equal Opportunities Monitoring form](#) (pdf)

People Supporting Strategy

Please find a link to the [People Supporting Strategy](#) (pdf)

Timetable

Closing date: **Friday 9 March 2018**

Following a short-listing meeting of the Selection Committee, successful candidates will be invited to attend a meeting at the University on **Monday 9 April between 9.30-11.30am**.

Please diarise the dates accordingly.

For a confidential conversation about the position

If you would like to discuss your interest informally, then please contact Katherine Parker, who would be delighted to speak with you.

Katherine Parker, HR Business Partner: 01206 874083